



JANITORIAL WORKER

Mission Statement

Helping more people live life with Jesus every day.

Description

The Janitorial Worker is responsible for custodial care and maintenance of the Gloria Dei campus.

Qualifications:

- Capable of holding and lifting a minimum of 50 pounds, climbing ladders and lifts to 40 feet high, and bending/stooping down as needed.
- **Education:** Not required
- **Experience:** 3 years or more
- **Specific Skills:** Must be bilingual in English and Spanish
- **Special Requirements:** Criminal background checks are needed for all employees before hire. Valid permit to work in the U.S.

Duties:

1. Operate specialized equipment, handle cleaning chemicals, and support general janitorial duties as needed
2. Clean and maintain assigned buildings and facilities to ensure a sanitary and safe environment
3. Clean and sanitize restrooms - this is an essential responsibility
4. Service and restock restrooms with necessary supplies
5. Clean floors by sweeping, mopping, scrubbing, or vacuuming
6. Follow assigned work schedules, route cards as directed
7. Move cabinets, furniture, boxes, crates, and equipment to clean areas manually or with hand trucks
8. Clean interior glass, windows, mirrors, and partitions using appropriate cleaning solutions and tools
9. Gather and dispose of trash/recyclables
10. Wipe down furniture, appliances, and equipment
11. Follow proper procedures for the use of chemical cleaners and power equipment to avoid damage to surfaces and fixtures
12. Notify management of the need for repairs or additions to building systems
13. Establish and maintain effective communication and working relationships with clients, co-workers, and supervisors
14. Adhere to all safety, security, compliance, and quality standards set by the company, clients, and regulatory authorities
15. Complete any other duties as assigned

This is a part-time hourly position of minimum 12 hours per week. The normal workweek is Monday, Wednesday and Saturday evenings with flexibility to work other days when needed. For further information, contact Beth Koerber, Chief of Staff and Operations at bkoerber@gdlc.org, or stop by to complete an application at Gloria Dei Lutheran Church, 18220 Upper Bay Road, Houston, TX 77058. Phone 281-333-4535.